

WHAT IS CELTA?

CELTA (Certificate in Teaching English to Speakers of Other Languages) is an initial teaching qualification awarded by Cambridge Assessment English, part of the University of Cambridge. It is one of the most widely taken and recognised ELT qualifications in the world, with over 300 centres in more than 60 countries. It is often a pre-requisite to gaining employment in the industry.

WHO IS CELTA FOR?

CELTA is intended for a range of candidates, including primarily:

- candidates who are entirely new to teaching
- candidates who have taught languages but with little or no previous training
- candidates who have taught other subjects and wish to take up language teaching

CELTA may also be suitable for:

- candidates who have received previous training in language teaching but feel the need for an up-dated course, for a more practical qualification, or for a more internationally recognised certificate.

WHAT WILL I LEARN?

You will cover five main topics as part of your CELTA course:

- Learners and teachers, and the teaching and learning context
- Language analysis and awareness
- Language skills: reading, listening, speaking and writing
- Planning and resources for different contexts
- Developing teaching skills and professionalism.

HOW DO YOU PASS?

In order to satisfy the requirements of the course, you will need to do the following:

- complete 6 hours of assessed teaching, working with classes at two ability levels
- complete all the assignments and pass at least three of them
- undertake 6 hours of observation of ELT professionals teaching
- maintain and submit your portfolio (evidence that you have done the above)

Course Participation

100% attendance on the course is required. Candidates should be aware that participation involves more than simply attending the course. Lesson plans and assignments need to be written and candidates should be prepared to devote time in the evenings and at weekends to keep up with coursework.

As CELTA is a course-based award, absences may affect a candidate's chances of successful fulfilment of the assessment criteria. Valid reasons for absence would include, for example, illness,

illness of a close family member, bereavement or job interview, and must be supported by some documentation. In such cases, the Main Course Tutor will, at their discretion, facilitate rescheduling a TP or observation.

Assessment and Grading

In order to meet the course requirements and obtain a CELTA Certificate, candidates must:

- attend a full course
- complete 6 hours assessed teaching practice with real language learners at two different levels
- observe experienced teachers teaching groups of adult learners for a total of six hours
- submit four assignments
- maintain and submit a portfolio containing all assignments and teaching practice materials

Assessment is continuous and integrated – there is no examination.

- assessment takes place throughout the course
- both assessed components (lessons and assignments) contribute to the overall grade

WILL I RECEIVE A GRADE?

The CELTA is awarded in one of three categories: Pass A, Pass B, Pass.

Final Reports and Certificates

Candidates are given a final report at the end of the course, with detailed assessment of lesson planning, teaching skills, language awareness and professionalism, along with a comment by the tutor. Successful candidates receive their CELTA Certificate approximately eight weeks after the course.

WHO ARE THE TUTORS?

Your tutors will be very experienced teachers who will have done CELTA (or equivalent) at some point in the past, obtained further qualifications in the field (such as DELTA, MA, etc.) and have been specifically trained to deliver the course and approved to do so by Cambridge Assessment.

WHO CAN APPLY?

CELTA is an introductory course for applicants with little or no experience of teaching English to speakers of other languages. Candidates with some experience but little formal ELT training can also be considered.

Applicants should be selected for the course only if they meet the following entry requirements.

Applicants must:

- be at least 18 years of age (It is generally recommended that candidates should be aged 20 or over, but candidates aged between 18 and 20 can be accepted at the centre's discretion.)

- have an awareness of language and a competence in both written and spoken English which will enable them to undertake the course and prepare for teaching a range of levels (The recommended candidate language level is C2 or high C1 on the CEFR.)
- have the potential to develop the necessary skills to become effective teachers and to complete successfully the written assignments and the assessment of teaching practice.
- *In addition to the above criteria, applicants in Ireland should be in possession of a primary degree (Level 7), as it is a requirement in Ireland that teachers in the English Language Teaching Sector hold a degree. Those not in possession of a degree (level 7) will need to be informed that they will have difficulty in getting work in the sector in Ireland and will be asked to sign off on their understanding of this on the candidate agreement form.*

HOW CAN I APPLY?

Applicants will fill in the centre application form which includes a 300-350 word piece of writing to state why they want to do the course.

This document will be assessed to determine whether the applicant will be invited to interview. If the application is to proceed, a pre-interview task is sent to the candidate with an invitation to interview for a place on the course.

Candidates will need to have the completed task and have an original proof of ID – passport or driving licence with them at interview.

Applicants will be offered a place on the course based on their

- Application Form
- Pre-Interview Task & Interview
- Copy of level 7 Degree (where appropriate)
- Copy of English Qualification (if applicable)

Candidates will be notified by email as soon as possible but no later than five working days following their interview, regarding their acceptance onto a CELTA course.

HOW DO I PREPARE?

Candidates should ensure they prepare well for what is an intensive course by doing research and reading on language and language teaching. You will need to buy/ have access to a grammar and a methodology book for pre-course preparation as well as assignment work and lesson planning on the course.

Grammar (choose one)

Parrott, Martin (2010) Grammar for English Language Teachers, Cambridge University Press
 Scrivener, Jim (2010) Teaching English Grammar, Macmillan

Teaching English (choose one)

Harmer, Jeremy (2015) (5th Edition), The Practice of English Language Teaching, Longman
 Scrivener, Jim, (2011) (3rd Edition), Learning Teaching, Macmillan

COURSE DATES AND FEES

2020

Intensive Full-time: Monday 5th May to 29th May **CANCELLED**

Intensive Full-time ONLINE: Monday 12th October to 13th November

Intensive Full-time ONLINE: November 16th to December 18th

FEES: € 1795.00 (includes course material and registration fees)

CEC CELTA COURSE FEES POLICY

Candidates pay a non-refundable deposit when they register for CELTA courses at CEC.

The remainder of the amount must be paid no later than four weeks after a candidate has been accepted onto the course. All payments must be received no later than four weeks before the course start-date.

Fees are non-refundable except due to the serious illness of the candidate or bereavement of a close family member. In cases of serious illness, the candidate must submit a medical certificate referencing a medical condition serious enough to justify non-attendance of the course.

If a candidate has to withdraw from the course for the above reasons, a partial refund may be issued pending production of the relevant supporting documentation (e.g. medical certificate). There may also be the possibility of taking a place on a future course.